

State of Nebraska Administrative Recording Requirements:

Marital State: No

Trust State: Yes

Mortgage State: No

BASIC REQUIREMENTS:

Paper:

- 8 ½" by 11" accepted
- 8 ½" by 14" (maximum accepted)

Margins:

- First page: 2 ½" by 6 ½" Top corner; 1" other sides
- Other pages: 1"

Print:

- Black ink
- 10 point font minimum

Preparer Info:

- Not required

Vesting:

- Trustee name and address

Marital Status:

- Not required

APN/PID Number:

- Not required

Witnesses:

- None required

Printed names:

- Required below all signatures

Legal:

- Must have Lot, Block, Section, Township, and Range
- Include state, county, and municipality in 1st paragraph
- Must accompany all instruments

This information is intended as a general guideline for administrative purposes only and is not intended as an interpretation of the laws set forth by any state. Recording Requirements are subject to change at any time without notice. Always verify requirements and fees with the appropriate recording office.

As of May 5, 2017

Notary:

- Date of Acknowledgment
- Expiration Date of Notary
- Stamp or Seal

FORM REQUIREMENTS:

Deeds:

- Form 521 – Real Estate Transfer Statement
- Legal description
- Previous recorded information required

Death certificate:

- No affidavit required

Power of attorney:

- Original only (copies not accepted)
- Legal description

COMMON REJECTION REASONS:

- Legal description missing/inadequate
- Notary acknowledgment incomplete
- Real Estate Transfer Statement not included with deed
- Document not dated



ADVANTAGE
TITLE, LLC